

 <p data-bbox="386 323 529 390">WINDSOR UTILITIES COMMISSION</p>	<p data-bbox="1341 233 1406 260" style="text-align: right;">M03</p> <p data-bbox="605 268 1170 296" style="text-align: center;">MINUTES OF COMMISSION MEETING</p> <p data-bbox="605 342 889 369" style="text-align: center;">JANUARY 15, 2008</p>
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A meeting of the Windsor Utilities Commission was held on Tuesday, January 15, 2008 in Classroom 1, Armoury (Windsor Regiment), 4007 Sandwich Avenue, Windsor Ontario. The meeting commenced at 3:30 p.m.

PRESENT:

Ken Lewenza (Chair), Bill Marra, Rocco Lucente, Loretta Stoyka, George Sandala, Karen Behune Plunkett, Jim Drummond, Acting General Manager Max Zalev, WUC COO John Wladarski, Chief Financial Officer Victoria Zuber, Director District Energy Veronica Friesen, WUC Controller Mark Friel, Director of Operations Dave Melnyk, Manager Corporate Communications Sylvia deVries, Safety Supervisor Mark Arsenault, City of Windsor Dev Tyagi, Tony Ardovini and Harry Turnbull, Recording Secretary Wendy Howlett, Gino Conte, CBC Radio News.

Noting quorum the Chair called the meeting to order.

DECLARATION OR CONFIRMATION OF CONFLICT OF INTEREST(S)

No conflicts were declared.

MINUTES OF THE SPECIAL & REGULAR MEETING – NOVEMBER 21, 2007

Moved by J. Drummond

Seconded by G. Sandala

That the Commission approve the Minutes of the Regular Meeting of November 21, 2007 as circulated. -CARRIED

Moved by K. Plunkett

Seconded by G. Sandala

That the Commission approve the Minutes of the Special Meeting of November 21, 2007 as circulated. -CARRIED

DELEGATIONS

Nil.

FINANCIAL BUSINESS

AUDIT AND FINANCE COMMITTEE REPORT

V. Zuber advised that the 2008 budget process is well underway, with the Audit and Finance Committee meeting scheduled for 8:30 a.m. on both January 21 and February 14, 2008. A formal budget presentation will be made at the April 10, 2008 Windsor Utilities Commission meeting.

Moved by B. Marra

Seconded by G. Sandala

That the Commission accept the verbal Audit and Finance Committee Report provided by V. Zuber, Vice President and Chief Financial Officer. - CARRIED

GENERAL BUSINESS

SCHEDULE OF MEETINGS – 2008

Moved by G. Sandala

Seconded by J. Drummond

That the Commission approve the 2008 meeting schedule as amended:

Thursday, April 10, 2008

Thursday, June 5, 2008

Thursday, August 21, 2008

Thursday, November 20, 2008

- CARRIED

DISCUSSION PERIOD – MUNICIPAL ACT

A review of the Commission's governance policies will be undertaken by the Governance Committee. The City Clerk's Office will be requested to vet the policies prior to submission to the Governance Committee. Final drafts of the governance policies will be circulated to the Commissioners by the end of March, 2008.

Moved by B. Marra

Seconded by G. Sandala

That Management have the City Clerk undertake a review of the governance policies, and report on the review of the City Clerk. - CARRIED

NEW BUSINESS

2008 Goals and Objectives

In response to a question by K. Plunkett, J. Wladarski advised that the 2008 Goals and Objectives will be shared with the Commission on or before the next meeting.

Bouquet

G. Sandala commended the WUC crew that were recently working on his street. When he anonymously approached the workers and asked for an explanation of the work being undertaken, he was met with a very clear understanding of the project, and was impressed by the professionalism portrayed by the labourers.

TERMINATION OF MEETING

There being no further business, it was Moved by R. Lucente, Seconded by G. Sandala that the meeting adjourn at 3:44 p.m. - CARRIED

Recording Secretary

Chair