



**WINDSOR
UTILITIES
COMMISSION**

AGENDA

THURSDAY, APRIL 10, 2008

9:00 A.M.

CHAIR K. LEWENZA

1.	DECLARATION AND CONFIRMATION OF CONFLICT OF INTEREST(S), IF ANY	<u>Pg #</u>
2.	SUMMARY OF RECOMMENDED MOTIONS	2
3.	MINUTES OF REGULAR MEETING OF JANUARY 15, 2008 MINUTES OF SPECIAL MEETING OF FEBRUARY 28, 2008	3-5 6-7
4.	<u>DELEGATIONS</u>	
5.	<u>CORRESPONDENCE/INFORMATION</u>	
	(A) CITY OF WINDSOR'S LIVELINK REPORT RE: INCLUSION OF AGENCIES, BOARDS AND COMMISSIONS IN PHASE ONE OF THE SERVICE DELIVERY REVIEW	8-12
	(B) TOWN OF TECUMSEH'S LETTER DATED NOVEMBER 23, 2007 RE: WATER SERVICES	13
	(C) EXCERPTS FROM DECEMBER 2007 EDITION OF THE CWWA BULLETIN	14-16
	(D) AWWA ANNUAL CONFERENCE – JUNE 8-12, ATLANTA, GA.	17-18
	(E) OWWA/OMWA JOINT ANNUAL CONFERENCE – APRIL 27-30, LONDON, ON.	19-23
6.	<u>GENERAL BUSINESS</u>	
	(A) APPOINTMENT OF WUC OFFICERS 2008 - M. ZALEV	24
	(B) EXECUTION OF INSTRUMENTS – V. ZUBER	25
	(C) REVISED 2008 SCHEDULE OF MEETINGS	26
7.	<u>REPORTS</u>	
	(A) CHIEF OPERATING OFFICER REPORT – J. WLADARSKI	27-30
	(B) OCCUPATIONAL HEALTH AND SAFETY REPORT – M. ARSENAULT	31-34
	(C) DISTRICT ENERGY REPORT – V. FRIESEN	35
	(D) PLANT PRODUCTION REPORT – J. STUART	36-37
	(E) WATER QUALITY REPORT – FOURTH QUARTER – J. STUART	38-47
	(F) CORPORATE COMMUNICATIONS REPORT – S. DEVRIES	48-70
	(G) DIRECTOR OF OPERATIONS REPORT – D. MELNYK	71-72

8. **FINANCIAL BUSINESS**
- (A) APPROVAL OF DRAFT 2008 CAPITAL AND OPERATING BUDGETS - G. SANDALA/V. ZUBER **(see Appendix "A" - 2008 Budget Package)** 73-75
 - (B) AUDIT & FINANCE COMMITTEE MEETING MINUTES – V. ZUBER 76-80
 - (C) WUC SCHOLARSHIP PROGRAM – J. WLADARSKI 81
 - (D) 2008 GOALS AND OBJECTIVES – J. WLADARSKI 82-87
 - (E) ANNUAL AUDIT & FINANCE COMMITTEE AGENDA PLAN – G. SANDALA 88-90
9. **WATER BUSINESS**
- (A) M.O.E. ANNUAL REPORT FOR YEAR 2007 – J. STUART 91-100
 - (B) M.O.E. ANNUAL SITE INSPECTION REPORT – J. STUART 101-104
 - (C) O. REG. 170/03, SCHEDULE 22, SUMMARY REPORT FOR MUNICIPALITIES - J. STUART 105-128
 - (D) WATER LOSS MANAGEMENT – J. STUART 129-131
 - (E) PERMIT TO TAKE WATER – J. STUART 132-145
 - (F) MEASURES TO REDUCE LEAD IN DRINKING WATER – J. STUART 146-150
 - (G) FABRICATION & INSTALLATION OF REPLACEMENT WATER INLET 151-152
 - (H) WATERMAIN STRUCTURAL RELINING 153-154
 - (I) 2008 WUC CAPITAL WATERMAIN RENEWAL PROJECT STATUS - N. POGGIO 155-156
 - (J) INSPECTOR M.O.E. CERTIFICATION – N. POGGIO 157
 - (K) CONSERVATION MANAGEMENT – L. MUSYJ 158-160
10. **NEW BUSINESS**
11. **COMMISSIONER QUESTIONS AND STATEMENTS**
12. **TERMINATION OF MEETING**
13. **NEXT MEETING DATE:** MAY 15, 2008, IF REQUIRED (CONTRACT APPROVALS ONLY)



**WINDSOR
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WINDSOR UTILITIES COMMISSION

SPECIAL MEETING

8:00 a.m.

THURSDAY, APRIL 10, 2008

1. APPROVAL OF IN-CAMERA AGENDA TO DISCUSS FOLLOWING:
 - A. ADOPTION OF MINUTES OF IN-CAMERA MEETING,
NOVEMBER 21, 2007
 - B. LEGAL ISSUE – CHIEF OPERATING OFFICER'S REPORT
- Consumption of a large customer
 - C. LEGAL ISSUE – LITIGATION
- Report on settlement of an insurance claim
 - D. LABOUR RELATIONS – COLLECTIVE BARGAINING
- Report on 2008 Collective Bargaining
 - E. LABOUR RELATIONS – SALARY REVIEW
- Salary Review for Management/Non-Union Staff
 - F. LEGAL ISSUE - DISTRICT ENERGY BUSINESS
- Report on contractual issues
- Report on outstanding receivables
- Report on future potential development
 - F. ADOPTION OF MINUTES OF IN-CAMERA
AUDIT & FINANCE COMMITTEE, FEBRUARY 14, 2008